

STATEMENT OF WORK

Comfort Station Tank Repairs

Pennsylvania Department of Conservation and Natural Resources
Bureau of Forestry
Tiadaghton Forest District #12
(Lycoming County)

I. SCOPE OF WORK:

The Department of Conservation and Natural Resources, Bureau of Forestry, Forest District #12 Office, Waterville, Pennsylvania, requires the repair/reseal of two (2) Comfort Station tanks located on the Pine Creek Rail Trail. Project location would be Lycoming County, Pennsylvania. ***There is no Electricity at either of the two locations.***

Services shall include, but are not limit to, the furnishing of all materials, labor, equipment, tools, superintendence, miscellaneous items, and performing all work necessary to complete the project to the satisfaction of and subject to the approval of the Department.

Questions regarding the technical aspects of this bid as well as requests to do site visits should be directed to Luke Ulsamer at 570-753-5409 or luulsamer@pa.gov. Questions regarding the bidding or contracting procedures should be directed to Carol Durham at 717-783-3309 or cdurham@pa.gov.

II. CONTRACT TASKS:

There are two (2) Comfort Station tanks located on Pine Creek Rail Trail that are leaking and need repaired. The vendor will need to prep the tank's surface prior to repair, seal joints, resurface tank in preparation for painting and top-coating. Refer to Attachment A for project map locations.

Note: There is no electricity at the two locations.

- A. Comfort Station #1 (Hillborn) is in Slate Run, PA. GPS coordinates are 41.497951, -77.476419 in Brown Township, Lycoming County. This building is behind a gate, for drivable access contact District Office. No Power at this Location.
- B. Comfort Station #2 (Black Walnut Bottom) is in the Black Walnut Area Camping Area. No Power at this Location. This building is also behind a gate.

The main vaults are 15'-8" x 6'-4" x 4'-0" deep (inside dimensions). The access hatch vault is 3'-0" x 4'-0" x 4'-0" deep. The access opening is 24" x 24". Additional holes are existing in the floor slab for ventilation requirements. Joint/Seam repair approximately 86 linear feet per vault. Surface repair approximately 329 square feet per vault.

The tank at these buildings are the same size so repairs would be completed using same technique.

III. MATERIALS TO BE USED TO PERFORM TASKS:

- A. The vendor will be responsible for surface preparation: Concrete & Masonry using SSPC-SP13/NACE 6, or ICRI No. 310.2R, CSP 3-5.
- B. Repairs to joints: Use Avanti Grout V-Pat Method for Crack Repair. Use AV-248.
- C. Curtain Grout (IF NEEDED): Use Avanti Grout Curtain Grout Method. Use AV-275
- D. Resurface: Apply Duraplate 2300 at a minimum of 1/16" thickness
- E. Paint: Apply Duraplate 235 at DFT of 4 to 8 mils
- F. Topcoat: Apply 1 coat Polycote 115 at 90 mils

Materials specifications to be used to perform these tasks are listed on Attachment A. Approved equivalent materials will be accepted.

VI. CONTRACTOR REFERENCES:

After bid opening, and prior to awarding of the contract, the Department reserves the right to request references (names, addresses and telephone numbers) of similar work performed in the previous two (2) years as proof of qualifications to perform the work involved in this contract. Examples of similar work would be hauling equipment to remove construction locations, and/or working in a remote location with no electricity and no running water. Prior experience of construction of comfort stations is preferable.

V. INSURANCE REQUIREMENTS

The contractor shall purchase and maintain, at its expense, the following types of insurance, issued by companies acceptable to the Commonwealth.

- A. Workmen's Compensation Insurance for all of the Contractor's employees and those of any subcontractor, engaged in work at the site of the project as required by law.
- B. Public Liability and Property Damage Insurance to protect the Commonwealth, the Contractor, and any and all subcontractors from claims for damages for personal injury (including bodily injury), sickness or disease, accidental death and damage to property including the loss of use resulting from any property damage, which may arise from the activities performed under the Contract, or the failure to perform under the Contract, whether such performance or non-performance be by the Contractor, by any subcontractor, or by anyone directly or indirectly employed by either. The minimum amounts of coverage shall be \$250,000 per person and \$1,000,000 per occurrence for bodily injury, including death, and \$250,000 per person and \$1,000,000 per occurrence for property damage. Such policies shall be occurrence rather than claims-made policies and shall not contain any endorsements or any other form designated to limit and restrict any action by the Commonwealth, as an additional insured, against the insurance coverage in regard to work performed for the Commonwealth.

Prior to commencement of the work under the Contract and at each insurance renewal date during the term of the Contract, the Contractor shall provide the Commonwealth with current certificates of insurance. These certificates or policies shall name "The Commonwealth of PA-DCNR" as an additional insured and shall contain a provision that the coverage's afforded under the policies will not be cancelled or changed until at least thirty (30) days written notice has been given to the Commonwealth. These certificates shall include the location and a brief description of the work to be performed under the contract.

The Commonwealth shall be under no obligation to obtain such certificates from the Contractor(s). Failure by the Commonwealth to obtain the certificates shall not be deemed a waiver of the Contractor's obligation to obtain and furnish certificates. The Commonwealth shall have the right to inspect the original insurance policies.

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VI. BID AWARD:

Bidder must complete and include the following with the bid response:

- A. The electronic Invitation for Bid to be found at www.pasupplierportal.state.pa.us,
- B. A properly executed Reciprocal Limitations Act form that lists the state of manufacture for any supplies procured.

Bids will be awarded based on lowest total sum.

The contract quantities herein are estimated only and may increase or decrease depending on the needs of the DCNR.

VII. CONTRACT TERM:

The contract shall commence upon execution and receipt of Purchase Order and terminates on April 30, 2019.

VIII. REFERENCES:

After bid opening and prior to awarding of the contract, the Department has the right to request three (3) references (names, addresses and telephone numbers) of similar work performed in the previous three (3) years as proof of qualifications to perform the work involved in this contract. Similar work is defined as removal of woven wire deer exclosures in the woods at a rate of six (6) exclosures per calendar year.

The bidder may already have one or more contract areas with the Department. If the bidder has one or more contracts, he must be able to perform all the work associated with said contracts in the required time frame.

References are an optional tool available to the Department to help determine bidder capabilities. If any of these references are requested and the bidder cannot supply the necessary documentation and proof of compliance, the Department reserves the right to reject the bidder. The decision to both request references or reject bidders based on inadequate reference will be made solely at the discretion of the Department.

IX. PAYMENT TERMS:

Payment shall be made upon satisfactory completion of project for actual services performed.

X. INVOICES:

Invoice format shall be in accordance with the IFB – Invitation for Bid. All invoices for this contract MUST either be:

- A. Emailed to the following for a Paperless Email Invoice Option:
Email a copy of the correctly executed invoice to: 69180@pa.gov.

For information on the Commonwealth's E-Invoicing Program, visit:
<http://www.budget.pa.gov/Programs/Pages/E-Invoicing.aspx>.

- B. Or, mailed to the following address:
Commonwealth of PA – PO Invoice
P.O. Box 69180
Harrisburg, PA 17106

All invoices MUST have the purchase order number as well as your SAP Vendor Number on the invoice. The name and address listed on the purchase order must also be listed on each invoice. Failure to provide this information will result in a delay of payment.

Please Note: Vendors are reminded to NOT include employer identification numbers, Social Security Numbers, bank account information, or other personally identifiable information on their invoices. That information is uniquely tied to your SAP Vendor Number and, for security purposes, should not be explicitly stated on an invoice.

XI. RECEIPT AND OPENING OF BIDS:

Bids must be submitted via the PA Supplier Portal, to be found at www.pasupplierportal.state.pa.us. Faxed bids and mailed bids **will not** be accepted.

No responsibility will be attached to any employee of the Department for the premature opening of or the failure to open a bid not addressed properly and identified, or for any reason whatsoever.

XII. BID RESULTS:

Bidder can obtain bid results by accessing www.emarketplace.state.pa.us/. The bids will be posted within three (3) business days following the bid opening. The results are the apparent bidders, and all bids are under review until final award of the purchase order.